



2011

Exhibitor Order Form

Event Services & Parking

- ▶ **To order exhibitor services please refer to the attached form.**
- ▶ **To receive DISCOUNTED Exhibitor Parking Rates, please follow the directions on the back of this page.**
- ▶ **Effective January 1, 2011 to June 30, 2011 Only**
Prices subject to change without notice

CALGARY STAMPEDE EVENT SERVICES
403-261-0377 • fax 403-261-0144 •
Email: eventservices@calgarystampede.com
Parking Office 403-261-0153

EXHIBITOR PARKING January 1, 2011 to June 30, 2011 only

The regular parking rate at Stampede Park is \$12.38 (plus GST).

We are pleased to offer a discounted parking rate to Exhibitors that pre-purchase parking permits **14 days prior** to the first move-in date.

Benefits of pre-purchasing parking permits

- The discounted rate is **\$10.48** per day, per permit plus GST.
- Available at Parking Booth when exhibitor arrives.
- Order and pay for all services with one easy step.

Additional important information regarding pre-ordered Exhibitor parking permit(s) follows:

1. Orders **must be received 14 days prior to the first move-in date.** We are unable to process parking orders received after this deadline. If you miss this deadline, please purchase permits from the main park gates or the Exhibitor entrance (14th Avenue – Half block West off Olympic Way S.E.) upon arrival to your event. For your convenience, on-site permits may be purchased at the Exhibitor parking entrance or main parking gate locations by credit card, cash or cheque.
2. Parking rates apply to move-in, event and move-out days.
3. Permits **must** be ordered for a minimum of two days.
4. Permits will be issued from the Exhibitor's Entrance (during the specified move-in dates and times). Refer to your Exhibitor's Information from your show manager for the move in schedule.
5. Permits are **not** mailed out.
6. Complete the attached Event Service order form, using the formula below.
7. Refunds are **not** available after processing.
8. Permits will be issued by company name unless otherwise stated.
9. Confirmation of parking permits only will be sent via email or fax from the parking office, please ensure that this information is legible on your order form.

SAMPLE – Preorders 14 days in advance only

QUANTITY	DESCRIPTION OF SERVICES OR EQUIPMENT REQUIRED Indicate dates required for each permit ordered	UNIT PRICE	AMOUNT
2	Mon. <u>25</u> Tues. ___ Wed. ___ Thurs. ___ Fri. <u>22</u> Sat. <u>23</u> Sun. <u>24</u>	\$10.48 X <u>4</u> days X <u>2</u> permits	\$83.84
1	Mon. ___ Tues. ___ Wed. ___ Thurs. <u>21</u> Fri. ___ Sat. <u>23</u> Sun. ___	\$10.48 X <u>1</u> days X <u>2</u> permits	\$20.96

For the above example; two 4-day permits valid from 22nd through to 25th inclusive and one permit valid for the 21st and one permit valid for the 23rd.

Parking permits must be presented or purchased at parking gate to allow parking lot access.

Rates are subject to change without notice.



CALGARY STAMPEDE

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Advance rates apply only to orders received a minimum of 14 days prior to first day of move-in.
Orders arriving after this deadline will be subject to regular after deadline rates.

All orders require pre-payment. Services will not be installed until full payment has been made.

* Electrical Services		
Power is provided during event hours only. If connection to equipment is required, labour fees will apply (min. 1 hour)		
If cabling is required extra charges may be applicable.		
Price is for power drop only at the back of the booth. If you require in specific area(s) floor plan must be submitted		
	14-day Advance	After Deadline
Indoor Electrical Services (per event)		
800 watt 6 amps 120V	\$104.80	\$136.25
1500 watt 15 amps 120V	\$113.60	\$147.70
2000 watt 20 amps 120V	\$126.20	\$164.10
30 amp 125V	\$170.00	\$221.00
Undercarpet/Flooring Wiring (Floor plan required)	add 30% per unit	
24 hour power (upon request)	add 25% per unit	
Outdoor Services - such as tents, parking lot space (outside Permanent Buildings)	add 50% per unit	
208 volt electrical service single phase (per event)		
~15 amp	\$175.75	\$228.48
~20 amp	\$226.50	\$294.45
~30 amp	\$322.75	\$419.58
~40 amp	\$350.50	\$455.65
~50 amp	\$376.75	\$489.78
Over 50 amp	"by quote"	
208 volt electrical service three phase		
~15 amp	\$252.00	\$327.60
~20 amp	\$345.75	\$449.48
~30 amp	\$491.50	\$638.95
~over 30 amp	"by quote"	
Lights (electrical not provided)		
~1 bulb clip-on style (150 watt)	\$25.50	\$33.15
~2 bulb floor stand (150 watt)	\$50.00	\$65.00
~3 bulb floor stand (150 watt)	\$59.25	\$77.03
~500 watt quartz light with stand	\$56.75	\$73.78
Lights (electrical provided)		
~ Hi-Bay Lights	\$154.00	\$200.20
Accessories		
~ Extension Cord	\$11.00	\$14.30
~ Power Bar	\$13.00	\$16.90

* Telephone Services		
	14-day Advance	After Deadline
Per event		
Telephone (indoors) electrical not provided		
~Voice line c/w handset	\$185.00	\$240.50
~Voice mail add on	\$30.00	
~Fax line	\$168.00	\$218.40
~Dial up line for credit card/debit POS modem use (must be programmed to dial 9, electrical not provided)	\$168.00	\$218.40
Telephone (outdoors) electrical not provided	\$277.50	\$360.75
ISDN or other dedicated circuits	"by request"	
(require minimum 4 week advance notice, electrical not provided)		
Internet access is not included in the above services.		
Credit cards required for long distance capabilities.		
Long distance charges will appear on your credit card following the event. All phones dial "9" for outside access.		

Audio Visual Services			
Power is provided to Audio Visual equipment that requires power at no additional cost. AV Equipment is delivered to the booth when exhibitor is present only.			
	14-day Advance	Weekly	After Deadline
A/V per day	Daily	Weekly	Daily
19" LCD TV with draped stand	\$35.00	\$122.50	\$45.50
22" TV/DVD combo with stand	\$75.00	\$262.50	\$97.50
26" LCD TV with stand	\$150.00	\$525.00	\$195.00
28" TV/DVD combo with stand	\$125.00	\$437.50	\$162.50
32" LCD TV with Stand	\$235.00	\$822.50	\$305.50
42" Flat Screen TV (does not include tube stand)	\$345.00	\$1,207.50	\$448.50
42" Monitor	\$400.00	\$1,400.00	\$520.00
50" LCD TV (does not include tube stand)	\$500.00	\$1,750.00	\$650.00
Flat/Plasma Tube Stands	\$125.00	\$437.50	\$162.50
Plasma/LCD Install Fee for Custom Installations	\$50.00	per hour	
DVD Player	\$50.00	\$175.00	\$65.00
DVD Player (PAL) (Limited availability)	\$60.00	\$210.00	\$78.00
DVD Player (Blu-ray) (Limited availability)	\$60.00	\$210.00	\$78.00
LCD Projector (Limited availability)	\$250.00	\$875.00	\$325.00
AV/Projector Stands	\$25.00	\$87.50	\$32.50
Flip-chart with paper and markers	\$30.00	n/a	\$39.00
Poster Easel	\$15.00	n/a	\$19.50
Whiteboard	\$25.00	n/a	\$32.50
Sound Systems	From \$108.15 to \$870.35 per day		
3 foot screen	\$35.00	\$122.50	\$45.50
8 foot screen	\$40.00	\$140.00	\$52.00
12 foot screen	\$100.00	\$350.00	\$130.00
Portable CD Player	\$50.00	\$175.00	\$65.00
CD Player	\$40.00	\$140.00	\$52.00
Microphone(wired) with stand	\$40.00	\$140.00	\$52.00
*Wireless mic (UHF)			
~Lapel, hand-held or headset	\$100.00	\$350.00	\$130.00

* High-Speed Internet Access		
	14-day Advance	After Deadline
Per event	Daily	Daily
Routers not permitted		
Internet charge per day		
Wired Dynamic (*Basic Browsing)	\$150.00/day	\$200.00/day
~ Single Private DHCP assigned address. No connection sharing. (*Ports: http, https, ftp, pop, smtp, imap, msn mess.)		
Wired Dedicated (All ports open)	\$330.00/day	\$429.00/day
~ Dedicated service, single Valid IP address.		
Additional IP Addresses	\$50/day	
Wireless Internet (1 computer only)	\$99.00/day	\$99.00/day
~ for basic browsing, checking email		
~ Wireless not available in all buildings/locations.		
Electrical not provided		
Under Carpet/Flooring Wiring (Floor plan required) Add 30% surcharge per unit		
Outdoor Services	" + 50% surcharge"	

* Services provided exclusively by the Calgary Stampede. Please see reverse side for additional services.

For Further information, please visit our website at www.stampedevenues.com Prices subject to change without notice



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All orders require pre-payment. Services will not be installed until full payment has been made

Custom Signs & Banners		
	14-day Advance	After Deadline
14" X 22" Coroplast Sign	\$56.25	\$73.13
14" X 44" Coroplast Sign	\$67.50	\$87.75
22" X 28" Coroplast Sign	\$84.25	\$109.53
2' X 4' Coroplast Sign	\$95.50	\$124.15
4' X 8' Coroplast Sign	\$219.25	\$285.03
Vinyl banner (minimum banner charge \$89.00)	\$9.00/ft	N/A

Over 10 words add \$.89/word

We would be happy to quote special orders.

* Plumbing Services		
	14-day Advance	After Deadline
Per Event		
Natural Gas connection with Permit	\$416.50	\$520.45
~Each additional connection	\$110.00	\$143.00
Gas service not available in all locations		
Cold water service-1st Connection	\$192.60	\$250.38
~Each additional connection	\$65.00	\$84.50
~Triple Sink unit with water heater	\$299.25	\$389.03
Water and Drains are not available in all locations		
Cold water fill & drain		
~up to 300 gallons	\$216.00	\$280.80
~over 300 gallons	"by quote"	
Holding tank – 20 gallon capacity	\$35.00	\$45.50
Outdoor Services	add 50% per unit	
Water and Drains are not available in all locations		

* Banner Hanging		
	14-day Advance	After Deadline
Per Event per Banner		
Indoor		
~Up to 8' vinyl	\$95.50	\$131.65
~8' to 20' vinyl	\$116.90	\$151.90
~Over 20'	"by quote"	
~Multi-Sided/Halo/Circular	"by quote"	
Outdoor locations	"by quote"	

Price may vary depending on weight/size & booth location.

Special Equipment		
	14-day Advance	After Deadline
Draw Drum		
~small table top (per day)	\$30.00	\$39.00
~floor model (per day)	\$50.00	\$65.00

*** Exhibitor Parking Permits**
Advance Orders Only

These permits must be pre-ordered and order received by Event Services
14 days prior to the first move-in day.

We are unable to process parking permit orders received after this deadline.
Limited parking is available. Permits will be designated on a first-come first served basis.

Parking permit (min. of 2 days) - \$10.48 per permit, per day plus GST **
Permits can be picked up at the Parking Booth Entrance when
Exhibitor arrives during the event move-in. We are unable to mail out permits.

Multi-day and single day exhibitor parking permits are available for purchase at all main parking entrances. Single entry general admission parking is available at main gates. Regular rates apply

*** Services provided exclusively by the Calgary Stampede**

** Prices subject to change without notice.
Goods and Services Tax (GST) NOT included in the listed prices

Phone: 403.261.0377 Fax: 403.261.0144 Email: eventservices@calgarystampede.com
Parking Office Phone: 403.261.0153



MAIL/FAX/EMAIL TO:
Calgary Stampede ~ Event Services
 Box 1060, Station M, Calgary, Alberta T2P 2K8
 Phone: 403.261.0377 or Fax: 403.261.0144
 Email: eventservices@calgarystampede.com

COURIER ADDRESS:
 BMO Centre
 Event Services
 20 Roundup Way S.E.
 Calgary, Alberta T2G 2W1

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PLEASE PRINT OR TYPE CLEARLY.
 ALL FIELDS MUST BE FILLED IN TO ENSURE WE PROCESS YOUR ORDER FOR THE CORRECT EVENT AND BOOTH NUMBER

Company: _____	Contact: _____
Phone: _____ Fax: _____	Event: _____ Dates: _____
Address: _____	Email: _____
City/Prov./Postal Code: _____	Booth # _____

Orders must be received and Paid 14 days in advance of the first move in day to qualify for Advance Rates

QUANTITY	DESCRIPTION OF SERVICES OR EQUIPMENT REQUIRED	UNIT PRICE	AMOUNT
	800 WATT Electrical Outlet - 6 amps		
	1500 WATT Electrical Outlet - 15 amps		
	TELEPHONE LINE: Long Distance <input type="checkbox"/> NO <input type="checkbox"/> YES If yes, Credit Card payment only below		
	LINE USE: <input type="checkbox"/> FAX <input type="checkbox"/> VOICE <input type="checkbox"/> Credit Card/Debit POS machine (program modem to dial 9)		

ADDITIONAL SERVICES: Please see preceding product price list for selections.
 EG: Internet, special electrical, plumbing, signs, banner hanging, audio visual. Please indicate below.

PARKING: Each Permit must be ordered for a minimum of two days. Specify dates required.
 Orders must be received 14 days prior to First day of Event Move in to qualify for pre-purchase.

	Mon._____ Tues._____ Wed._____ Thurs._____ Fri._____ Sat._____ Sun._____	Rate x day x permits	
	Mon._____ Tues._____ Wed._____ Thurs._____ Fri._____ Sat._____ Sun._____	Rate x day x permits	

METHOD OF PAYMENT: Canadian Funds only. All orders must be accompanied by a major credit card. **Sub Total**

American Express MasterCard Visa Cheque payable to "Calgary Stampede" **GST Add 5%**

Credit Card No. _____ Expiry Date _____
GST # R#118823467 **TOTAL**

By signing below, customer agrees to all terms and conditions stated on this form.

Orders received after the advance deadline are subject to On Floor after deadline Regular Rates, and the balance owing will be charged to the above credit card. A \$15.00 charge will be added to N.S.F. cheques. If you ordered our telephone service and if long distance charges apply we will charge your credit card following the show. The Calgary Exhibition & Stampede Limited ("CE&S") and the City of Calgary will not be liable for any loss, costs, damages or expenses, incurred directly or indirectly as a result of or as a consequence of any third party including any third party Service Providers inability or failure to provide telecommunications, utilities or miscellaneous services or any interruption thereto. Customer is liable for and shall indemnify the CE&S for any loss of or damage to all equipment or materials loaned or rented to Customer by CE&S regardless of how caused. Due to the temporary conditions, which exist during set-up, installation of services is not guaranteed upon exhibitor arrival. We will endeavor your services as early as possible, but all services are not guaranteed until the start of the event. **Prices subject to change without notice.**

All ORDERS MUST BE PREPAID. Services will not be installed until full payment has been made. No refunds after installation or processing of payment. Credit cannot be given for service on equipment installed and not used.

AUTHORIZED CUSTOMER SIGNATURE _____ **DATE:** _____

FOR OFFICE USE ONLY:

ELECTRICAL _____	30601-57509
COMMUNICATIONS _____	30601-57512
OTHER _____	30601-57515
INTERNET _____	30601-56202

PLUMBING _____	30601-57511
TELEPHONE _____	30601-57510
PARKING _____	30800-56501

This form is your official Invoice copy – please keep a copy for your records.